



Mid-term review of the GrEEEn project

Questions submitted by bidders

NO.	QUESTION	RESPONSE
1.	How does the COVID-19 situation affect the assignment? Can evaluators travel freely to the field?	<p>There are no restrictions on movement in Ghana at present. Consultants can therefore, travel freely to the field without any inhibitions, provided the government's COVID-19 protocols are adhered to. This includes wearing nose masks in public places, regular handwashing and use of hand sanitizers. For overseas travellers, you will need a negative PCR test to enter Ghana.</p> <p>Despite the freedom of movement, we recommend limiting physical contact to the barest minimum.</p>
2.	I understand this is a mid-term evaluation which will involve some level of process evaluation - will we get documents on the strategies the project is adopting?	Yes, SNV will share all relevant documents with the selected consultant during the inception phase.
3.	Will we be provided with list of project beneficiaries and baseline data?	SNV will share baseline data with the consultant at the inception phase. However, the data will be anonymised to ensure privacy, in compliance with Ghana's Data Protection Law of 2012.
4.	Will SNV provide any in-country transportation to the evaluators	In-country field trips are categorised under reimbursable expenses. Consultants are responsible for arranging for their own means to the field and later submitting the cost as a reimbursable. The related costs should be included in the financial proposal.
5.	Will SNV cater for the cost of enumerator training or we should include it in budget?	The cost of training of enumerators should be included in the financial proposal as necessary.
6.	The team must include at least one international expert with multi-country experience, as well as one Ghanaian expert". Can you kindly clarify this? If a team is made up of Ghanaians with multi-country experience, is that okay?	'International expert' refers to someone with multi-country experience. Both Ghanaian and non-Ghanaian experts with multi-country (project evaluation and implementation) experience qualify as international experts.

NO.	QUESTION	RESPONSE
7.	Is there any flexibility with the timelines? Can the proposal exceed the maximum number of days provided for in the ToR?	The timelines are fixed in the sense that the evaluation should be completed by 15 th of November (meaning that the final evaluation report should be handed in by then). The level of effort indicated under point 7 of the ToR is an estimate by the GrEEn team. Bidders can exceed the number of working days if they feel it is necessary provided the budget indicated in the ToR is not exceeded.
8.	Three weeks are indicated as time for data collection and analysis, but only 15 days are shown as level of effort – can we increase the number of days for data collection and analysis?	The level of effort indicated under point 7 of the ToR is in working days – 15 working days are considered to be equivalent to 3 weeks. Bidders can increase the number of days for data collection and analysis if they feel it is necessary, provided it is commensurate to the methodology proposed and provided the budget indicated in the ToR is not exceeded.
9.	Can individual experts apply?	GrEEn is looking for a team of evaluators, as indicated under point 10 of the ToR. Applications by individual experts cannot be accepted. Individual experts may team up for submission of a joint proposal.
10.	Can the review be undertaken fully remotely?	It is up to the bidder to propose a suitable methodology. As requested in the ToR, the technical proposal should clearly indicate which portions of the review would be undertaken remotely. In principle, GrEEn is open to innovative approaches that allow for undertaking a review remotely. However, advantages and disadvantages have to be carefully weighed against each other. It is expected that the bidders can justify the approach and methodology to be used in their technical proposal.
11.	The budget has to be in between 20,000-32,000 EUR incl VAT. The ToR also give an overview of indicative fees. If we can write a proposal that fits within the given budget but includes higher fees than stated in the ToR, would that be possible?	The financial proposal has to fit into the budget range provided in the ToR. The financial proposal should be gross, i.e. including all relevant taxes. Indicative fees provided in the ToR should be understood as a guide. As mentioned in the ToR, SNV Ghana will accept fees falling outside of the specified ranges in exceptional cases.
12.	Who will be the contracting partner? Will it be SNV The Netherlands or SNV Ghana?	SNV Ghana
13.	Is it correct that the withholding tax is 8%, as there is a tax agreement between the Netherlands and Ghana?	A tax agreement between Ghana and The Netherlands is in place, which stipulates that withholding tax is 8% - correct.
14.	May we know the total number of beneficiaries disaggregated by women, youth, returning migrants, MSMEs?	
15.	We have a question regarding the required elements of the proposal:	A scoping study report should suffice since it is a form of assessment (pre-feasibility). However, it will not carry the same weight as an actual evaluation report, because the

	<p>point 8 requests a written sample of at least one previous evaluation or review. Would it be possible to submit a scoping study instead?</p>	<p>scoping report will not (or typically does not) cover a living/ongoing project, in which case the subject of the review is real.</p>
--	---	---